Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts ar receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be en figures.

Name of smaller authority:	Hittisleigh Parish Council
County area (local councils and parish meetings only):	Mid Devon

Financial year ending 31 March 2025

Prepared by (Name and Role):	Ruth Curtis, Clerk/RFO
Date:	26/05/2025

		£	£
Balance per bank statements as at 31/3/25:			
	Current account	9,762.7	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			9,762.7
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/25 **(enter these as negative numbers)**			
	253	(282.00)	
	254	(25.00)	
	255	(253.00)	
	256	(250.00)	
	257	(267.41)	
[add more lines if necessary]	258	(880.00)	
	259	(176.00)	
	260	(880.00)	
	261	(176.00)	
			(3,189.41)
Add: any un-banked cash as at 31/3/25			
			-
Net balances as at 31/3/25 (Box 8)			**6,573.3**